

Risk Assessment - LGTLEA0103
Attending a performance at LGT - Leeds Grand Theatre

Theatre	Leeds Grand Theatre	Title	Attending a performance at LGT
RA Reference No	LGTLEA0103	Review	12 Months
Date of RA /Review	02/12/2019	Next Review	02/12/2020
Assessor / Reviewer	catherine.hayward	Activity	Educational groups including schools, colleges or learning programme participants

People at Risk (Estimated numbers of people at risk)				
Employees	1-5	Contractors	0	Any other relevant information
Visitors	1-5	Members of the Public	50 - 249	
Production Staff	0	Others	0	

Hazard	Risk	Control Measures	Risk Rating (RR) L x S = RR			Actions / Next Steps	Revised RR L x S = RR		
			L	S	RR		L	S	RR
Auditorium: Slips, trips or falls on steps, fingers caught in folding chairs, uneven floor, dizziness and slips, trips and falls in other seated areas	•Strains, bruising tissue, cuts, broken bones.	- Appropriate number of adults to supervise First Aider on site Group leader to give clear instructions of behavioural standards expected	3	3	9		3	3	9
Bars: Tripping on uneven floor, bumping into tables, chairs, side boards, trapping fingers in doors, consuming alcohol	•Strains, bruising tissue, cuts, broken bones, intoxication	Young people not to be allowed behind the bar Young people to be supervised at all times	3	2	6		3	2	6

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			L	S	RR		L	S	RR
Entering the theatre, walking between venues Road traffic, Participants getting lost	•Strains, bruising tissue, cuts, broken bones, distress leading to panic attack	- Appropriate number of adults to supervise participants - Minibus/Coach to pull up in an appropriate place close to the theatre.	3	2	6		3	2	6
Foyer: Slips, trips and falls on steps, trapping fingers in doors, steep staircases front of house	•Strains, bruising tissue, cuts, broken bones.	- Teacher/group leader to supervise participants whilst entering the Theatre, make them aware of appropriate behaviour before entering the building	3	2	6		3	2	6
Lift: Slips, trips and falls, trapping fingers in doors, becoming trapped in lift, separated from group, vertigo/distress	•Strains, bruising tissue, cuts, broken bones, distress leading to panic attack	- Participants given option to use stairs instead of lift, accompanied by member of staff - Young people to be accompanied by teacher/group leader while using lift emergency call button available in lift	2	2	4		2	2	4
Lost member of group	distress leading to panic attack	- Group to be escorted from minibus pr relevant mode of transport into the theatre by teacher/group leader - Teacher/group leader to supervise participants whilst entering the Theatre, make them aware of appropriate behaviour before entering the building Group leader to do head count on arrival and in leaving the theatre Group leader to inform group of meeting point on arrival at the theatre Participants to be supervised at all times	2	2	4		2	2	4

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Hazard	Risk	Control Measures	L	S	RR	Actions / Next Steps	L	S	RR
Slips trips and falls: steep steps front of house, uneven floors in some areas, auditorium seating, corridors	•Strains, bruising tissue, cuts, broken bones.	- Appropriate number of staff to supervise young people	3	3	9		3	3	9
		Group leaders Team to give clear instructions regarding behavioural standards expected							
		Group to stay together							