

Risk Assessment - CVMHLEA0102  
 Attending Performance at CVMH - City Varieties Music Hall

<b>Theatre</b>	City Varieties Music Hall	<b>Title</b>	Attending Performance at CVMH
RA Reference No	CVMHLEA0102	Review	12 Months
Date of RA /Review	02/12/2019	Next Review	02/12/2020
Assessor / Reviewer	rachel.lythe	Activity	Educational groups including schools, colleges, attending a performance at CVMH

<b>People at Risk (Estimated numbers of people at risk)</b>				
Employees	1-5	Contractors	0	Any other relevant information
Visitors	11-50	Members of the Public	50 - 249	
Production Staff	0	Others	0	

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Hazard	Risk	Control Measures	Risk Rating (RR) L x S = RR			Actions / Next Steps	Revised RR L x S = RR		
			L	S	RR		L	S	RR
Auditorium: Trapping fingers/bodies in doors, knocking other people with the swing doors, tripping on sloping floor and door stops, Slips, trips or falls on steps, fingers caught in folding chairs, uneven floor, dizziness and slips, trips and falls in other seated areas	•Strains, bruising tissue, cuts, broken bones.	- Appropriate number of adults to supervise - Doors to be held open where possible when entering the auditorium, young people made aware that they can swing back - Teacher to make young people aware of steps and make aware of folding seats - Teacher/group leader to supervise young people whilst entering the Theatre, make them aware of appropriate behaviour before entering the building First Aider on duty for all public performances	3	3	9		3	3	9
Bars: Tripping on uneven floor, bumping into tables, chairs, side boards, trapping fingers in doors, consuming alcohol	•Strains, bruising tissue, cuts, broken bones, intoxication	- Appropriate number of adults to supervise - Young People not allowed behind the bar - Young People to be supervised at all times	3	3	9		3	3	9
Foyer: Slips, trips and falls on steps, trapping fingers in doors	•Strains, bruising tissue, cuts, broken bones.	- Teacher/group leader to supervise young people whilst entering the Theatre, make them aware of appropriate behaviour before entering the building First Aider on duty for all public performances	3	3	9		3	3	9

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Hazard	Risk	Control Measures	Risk Rating (RR) L x S = RR			Actions / Next Steps	Revised RR L x S = RR		
			L	S	RR		L	S	RR
Lost member of group in crowds	Distress leading to panic attack	<ul style="list-style-type: none"> <li>- Group to be escorted from minibus or relevant transport into the theatre by teacher/group leader as deemed appropriate</li> <li>Group to be informed of a meeting point on arrival in the theatre</li> <li>Relevant group leaders to do head count of young people entering and leaving the theatre</li> <li>Young people to be supervised whilst in the theatre</li> </ul>	3	2	6		3	2	6
Refreshments	allergic reaction, choking	<ul style="list-style-type: none"> <li>- No small nuts etc that cause choking or allergic reaction given out by Learning Team to learning participant groups</li> <li>First Aider on duty for all public performances</li> <li>Relevant adult in charge to be aware of allergy needs</li> </ul>	2	4	8		2	4	8
Road traffic on entering and leaving the Theatre	•Strains, bruising tissue, cuts, broken bones.	<ul style="list-style-type: none"> <li>- Appropriate number of adults to supervise participants</li> <li>- Minibus or relevant mode of transport to pull up as close to the theatre as possible</li> <li>- Teacher/group leader to escort young people across the road using the traffic light crossing.</li> </ul>	2	3	6		2	3	6